

## Public Guardian-Conservator

### DESCRIPTION OF MAJOR SERVICES

By court appointment, the Public Guardian-Conservator acts as conservator of any individuals found to be gravely disabled or to lack capacity to manage their finances and provide for their own care.

### BUDGET AND WORKLOAD HISTORY

	<b>Actual 2003-04</b>	<b>Budget 2004-05</b>	<b>Estimate 2004-05</b>	<b>Proposed 2005-06</b>
Appropriation	-	-	186,684	844,100
Departmental Revenue	-	-	186,684	765,255
Local Cost	-	-	-	78,845
Budgeted Staffing		-		27.0

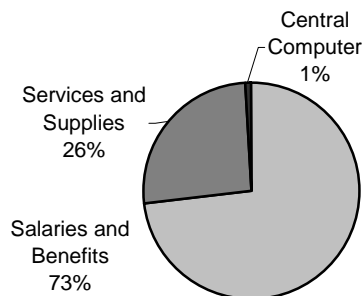
#### Workload Indicators

Public Guardian Probate Cases	-	-	201	208
Public Guardian Conservator Cases	-	-	541	554
Information Assistance Contact - PG Only	-	-	10,126	16,793

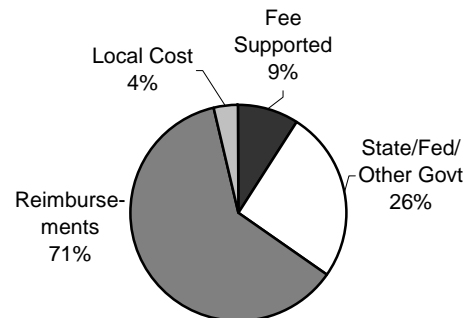
Upon the retirement of the Public Administrator/Coroner effective January 8, 2005, the Board of Supervisors approved the assignment of Public Guardian/Conservator duties to the Department of Aging and Adult Services.

The 2004-05 Estimate and Workload Indicators from January 8, 2005 through June 30, 2005 are included here. The information for the first half of 2004-05 is reflected in the former Public Administrator/Public Guardian/Conservator/Coroner budget unit.

### 2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



### 2005-06 BREAKDOWN BY FINANCING SOURCE



Due to the fact that this is a new reporting unit, there is no staffing comparison for staffing or local cost.



GROUP: Human Services System  
DEPARTMENT: Public Guardian  
FUND: General

BUDGET UNIT: AAA PGD  
FUNCTION: Public Assistance  
ACTIVITY: Public Guardian

## ANALYSIS OF 2005-06 BUDGET

	A	B	C	D	B+C+D E	F	E+F G
	2004-05 Year-End Estimates	2004-05 Final Budget	Cost to Maintain Current Program Services	Board Approved Adjustments	Board Approved Base Budget	Department Recommended Funded Adjustments (Schedule A)	2005-06 Proposed Budget
<b>Appropriation</b>							
Salaries and Benefits	648,605	-	-	1,529,921	1,529,921	-	1,529,921
Services and Supplies	148,220	-	-	545,761	545,761	-	545,761
Central Computer	12,943	-	-	19,595	19,595	-	19,595
Equipment	-	-	-	-	-	12,000	12,000
Transfers	41,441	-	-	102,098	102,098	-	102,098
Total Exp Authority	851,209	-	-	2,197,375	2,197,375	12,000	2,209,375
Reimbursements	(664,525)	-	-	(1,365,275)	(1,365,275)	-	(1,365,275)
Total Appropriation	186,684	-	-	832,100	832,100	12,000	844,100
<b>Departmental Revenue</b>							
State, Fed or Gov't Aid	81,679	-	-	553,255	553,255	12,000	565,255
Current Services	98,916	-	-	200,000	200,000	-	200,000
Other Revenue	6,089	-	-	-	-	-	-
Total Revenue	186,684	-	-	753,255	753,255	12,000	765,255
Local Cost	-	-	-	78,845	78,845	-	78,845
Budgeted Staffing	-	-	-	27.0	27.0	-	27.0

The 2004-05 Final Budget is reported in the former Public Administrator/Public Guardian/Conservator/ Coroner budget unit, along with adjustments that provide for increased costs in retirement, worker's compensation, central computer charges, 2% inflation on services and supplies, and an increase for medical malpractice insurance for medical examiners.

The Board Approved Adjustments column reflects the budget amounts and positions transferred to the new budget unit.

The Department Recommended Funded Adjustment column reflects a \$12,000 increase in fixed assets to upgrade the server at the Redlands office.

The department is proposing to re-class two existing Storekeeper positions based upon Human Resource (HR) recommendations. Human Resources conducted a classification study of the storekeeper positions, compared what they do with other storekeepers in the county, compared salary, job title, and duties with those of persons from area counties that perform the same or similar duties. Human Resources concluded that a new classification should be created entitled "Estate Property Specialist" with a salary range of 36, which was comparable to other area counties.

DEPARTMENT: Public Guardian  
FUND: General  
BUDGET UNIT: AAA PGD

## SCHEDULE A

## DEPARTMENT RECOMMENDED FUNDED ADJUSTMENTS

Brief Description of Program Adjustment	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Server Upgrade Server upgrade is needed at the new Redlands location.		12,000	12,000	-
<b>Total</b>	-	12,000	12,000	-

